

# AHMED ABDIN ABDALLA MOHAMEDKHEIR

Riyadh, KSA  
+966551727017

ahm.abdin@gmail.com

## CAREER OBJECTIVE

*Analyst with 7+ years of experience working directly with data and report engines, in all past and present Job roles.  
Possesses impeccable written and verbal communication skills and excellent interpersonal skills.*

## CORE SKILLS

- Proficient in using Statistical Packages (SPSS, STATA, Epi, and Excel)
- Advanced knowledge in collecting, entering, cleaning, extracting data from outside sources, importing and transforming it to fit operational needs and analyzing it
- Committed and excellent in managing time effectively
- Good skills in reporting and presenting output and results to high level management that help in decision making

## PROFESSIONAL EXPERIENCE

Present  
Jul 2018

### **DAL Food Logistic - DAL Fleet Services Unit** *Fleet Admin Support Team Leader*

- To liaise directly with fuel suppliers in relation to purchasing, supply capabilities, fuel quota controls, management reporting capabilities and external financial account control.
- To manage all fuel distribution for mobile fuel applications within DAL food.
- To implement total Mobile fuel purchase control measures.
- To liaise with internal finance on reporting and payments for requirements.
- To find and implement fuel controls for mobile fuel applications country wide.
- To make recommendations on mobile fuel allocation levels.
- To advise on excessive fuel usage per application.
- To advise on unusual or financial worrying fuel trends or patterns.
- To manage fuel control officers and distribution staff.
- To consolidate all payments against usage.
- To deliver total fuel management control for all DAL Food Companies.
- To manage a team of staff to control all fuel operations.
- To manage vehicles' insurance and registration processes and team.
- To manage the relationship with insurance companies in terms of rates and prices negotiations as well.
- To advise and update vehicles' market prices with coordination of insurance co.

Jul 2018  
Jul 2012

---

## **DAL Food Logistic - DAL Fleet Services Unit**

### *Fleet Maintenance Controller*

- Follow company maintenance procedures and controls to ensure service providers comply with repair policies.
- Investigate and inspect vehicles for high value authorization repairs.
- Make authorization repair decisions within authority levels.
- Make decisions and recommendations on excessive repair costs or time frames.
- Provide and compile maintenance report.
- Liaise with technical support engineers when any situation requires clarification over reasons for failure, or excessive cost out with authority levels.
- Work directly with fleet maintenance liaison officers in the coordination of fleet support.
- Work directly with service providers to ensure minimum downtime on vehicles.
- To check and monitor warranty repairs or repeat works from service providers.
- Review and check all invoices against the agreed maintenance price scheduled.

Mar 2012  
Mar 2011

## **Market Research Unit, Marketing Department, Sudanese Mobile Telephone Co. Ltd (Zain)**

### *Quality Checker*

- Working as a quality checker for the data collecting taking in consideration the pre design sample size, the counts of data and every statistics factors for all surveys.
- In charge with the whole process of data preparation from cleaning, merges, sort and to get it to analysis situation.
- Assisted in analyzing and evaluating data to ensure achieving the objectives of the company marketing strategy.
- Preparing tables, graphs and any other statistical data form and submits any relevant reports.

Apr 2011  
Aug 2008

---

**Epidemiological Laboratory (EpiLab)**  
**Data management for Triage-plus project**

- Develops statistical surveys by designing data collection instruments, calculating sample sizes and selecting appropriate analytical procedures.
- Designing ways of collecting survey and administrative data.
- Plans data collection methods for the project as well as sampling and sample size.
- Supervising and training data entry personals.
- Conducts data analyses, and reports results associated with a research study, using SPSS, Stata, and other statistical analysis software.
- Summarizes statistical results of a research project by creating graphs, tables and charts. Interprets and conveys results to project leaders, principal investigators and/or outside agencies. Refines statistical models after consultation.
- Advises other Data Analysts and principal investigators on the most appropriate statistical techniques to be used in particular projects.
- Designs large datasets in conjunction with systems programmers.

Jun 2010  
Oct 2009

Part-time teaching assistant in the Department of Statistics,  
Faculty of Mathematical Sciences, University of Khartoum

Jun 2008

Training in DAL Food Industries at the GIS and Data Analysis  
department.

## EDUCATION

2002 - 2007

BSc (Honors) in Statistics, Faculty of Mathematical Science, University of Khartoum, Sudan

1999 - 2002

Bahri Al-Namozjea High School, Sudan

## Developed project

Graduation Project

DHS (Demographic and Health Survey Social and Health Effects on the Malnutrition in children less than 5 years in Ethiopia 2000.

## ADVANCE COMPUTER SKILLS

Technical Skills

- Familiar command with OS environment: Windows, SQL.
- Good knowledge in presentation skills and using Microsoft office packages (Word, Excel and PowerPoint)
- Good knowledge in Data Mining tools and predicting patterns from Microsoft business intelligence tools and SPSS Clementine.
- Good in explore information's from data source and writing report about it

## CORE COMPETENCIES

- Ability to grasp new ideas and Self-motivated with a drive to succeed.
- Ability to handle multiple assignments concurrently using excellent time-management.
- Plan and make decisions with others and support the outcomes.
- Meeting deadlines and able to work under pressure.
- Details oriented and good analytical skills to solve problems.

## Personal Details:

- **Nationality:** Sudanese
- **Marital Status:** Married
- **Date & place of Birth:** 08 March 1986, Khartoum North - SUDAN.
- **Language:** Arabic: Mother language>  
English: Fluency (writing, spoken).
- **Iqama:** Transferable Iqama.