

Ahmed Hassan Abdalla Fadlelmola

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EDUCATIONAL BACKGROUND

INTI International University & Colleges, Nilai Campus

2015 – 2018

Bachelor of Business (Hons) Business Administration

Minor in Human Resource Management

- Second class Honours

CO-CURRICULAR ACTIVITIES

INTI International University, Nilai

- Volunteer Malaysia, IM4U
Revamping public space. Planting trees.

SKILLS AND INTERESTS

Language: Fluent in Arabic. English.

IT Skills: Proficient in Microsoft Excel, Office.

Hobbies: Reading.

Improving My Microsoft Excel skills

EXPERIENCE

Completed a graduation project about Digital Marketing and Advertisement via Social Media.

- Devised a promotional plan for a 3 months period.
- Devised a payment plan for the project.
- Oversaw the application of the plan and the analysis of the results and data.

Internship with Amtaar Investment Company L.L.C.

May'18 – Sep'18

- Data entry in the Oracle AIA system.
- Sorting and filing of employees' documents.
- Preparing reports for vehicles maintenance.
- Preparing Cash settlement through the AIA system.

REFERENCE

Name: Mehdi Tasaloti.

Relations: Head of Programme, Bachelor of Business (Business Administration).

Company / Institute: INTI International University.

Mobile: +60163957960

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Name: Dr. Abdelrahman Montasser Elrayyes.

Relations: Medical Supervisor.

Company / Institute: Amtaar Investment Company L.L.C.

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