



# Ahmed Moharam

## Director Of Engineering

97 Alsaudia Buildings , Alzaitoun, Cairo ,11281 , Egypt T: +20224516902 M: +201060121022 E: ahmed42203@msn.com Birth Date:21/11/1960

### PERSONAL SUMMARY

An experienced, practical and forward thinking individual who has a thorough understanding of how Facility Management works. [Ahmed Moharam] is able to resolve any building problems in a fast, effective and efficient manner. He has a comprehensive understanding of facility management, and more than 30 years proven track record of managing workplace environments.

A high performing Facilities Manager who is able to maintain a site in a good state of appearance, maintenance and repair. He can bring unique perspectives to this role and is a competent and focused Manager who is able to co-ordinate the maintenance and technical requirements of any site. His key strengths include; keeping facility operating costs to a minimum, and ensuring that all third party contract activities comply with the company's legal, Health and Safety, Quality Management and environmental policies.

### AREAS OF EXPERTISE

- HVAC
- PPM Planning
- Energy Management
- Hotels Pre-Opening
- Technical Corrective Auditing
- Property O&M
- FF&E and Budgeting
- FLS Implementing

### WORK EXPERIENCE

- ***Coral Sea Resorts Sharm El Sheikh***

DIRECTOR OF ENGINEERING July 2019 - Present

- Responsibilities

1. Providing a high level of property maintenance
2. Overall responsibility for maintaining the building, grounds and physical plant with particular attention towards safety, and asset protection
3. Managing the budget, capital expenditure projects, preventative maintenance and energy conservation
4. Developing and implementing strategies that will deliver products and services, which meet or exceed the needs and expectations of guests and employees while maximizing the financial performance
5. Maintaining standards and regulatory requirements
6. Leading the emergency response team for all facility issues
7. Responsible for the overall operation and maintenance of all electrical, mechanical, and HVAC equipment
8. Managing facilities management teams
9. Mechanical maintenance of HVAC, lifts and generators
10. Erecting or dismantling temporary structures

- ***Concorde El Salam Hotels & Resorts [320 rooms 40 years old historical 5 stars city hotel based in Heliopolis,Cairo,Egypt ]***  
DIRECTOR OF ENGINEERING April 2015 - July 2019
  
- **Achievements at Concorde El Salam Hotel-Cairo**
  1. We have been awarded the Lloyd's Approval certificates two times within the past three years for applying high advanced standards in regards to operation , security , food hygiene and industrial safety
  2. We succeeded to reduce the monthly energy and water consumption by 30 % by following a very efficient energy management plan
  3. We have succeeded in implementing an efficient PPM Master Plan , Ken Fix Program , Legionella Protocol which were significantly impacted positively on working orders and the life time cycle of all equipment and assets
  4. Replacing the depreciated fuel burners of all boilers into natural gas ones in order to reconditioning the existing boilers as good as new and for the purpose of energy saving (Investment ROI = 14 months)
  5. Successfully met the challenge of replacing the whole interior old broken depreciated st. domestic water piping network into brand new aquatherm piping network complete with isolating valves in an operating hotel with a minimum guest complains with a total FF&E budget of 3.5 Million EGP
  6. Increase the average rate and occupancy year on year as a result of improving the facilities and making our hotel safe hotel guests love
  7. Implementing a new operating standards and Engineering Manual
  
- ***Misr Real Estate Development [High Rise Admin Tower of 17 Stories , One Resort of 366 rooms]***  
MEP PROJECTS & MAINTENANCE DIRECTOR March 2011 - January 2015
  
- ***IHG Cairo City Stars [800 rooms]***  
RELOCATED AND PROMOTED WITHIN THE SAME ORGANIZATION  
ENGINEERING CONSULTANT October 2010 - February 2011
  
- ***IHG Port Ghalib Complex [Four Resorts of total 1200 rooms]***  
RELOCATED AND PROMOTED WITHIN THE SAME ORGANIZATION  
AREA DIRECTOR OF ENGINEERING May 2009 - September 2010
  
- ***IHG Taba Heights Resort [503 rooms]***  
CHIEF ENGINEER May 2007 - May 2009
  
- ***ACCOR Hotels , Novotel 6th of October Hotel [240 rooms]***  
RELOCATED AND PROMOTED WITHIN THE SAME ORGANIZATION  
CHIEF ENGINEER May 2004 - April 2007
  
- ***ACCOR Hotels , Sofitel Winter Palace Luxor [350 rooms]***  
ASSISTANT CHIEF ENGINEER June 2002 - January 2004
  
- ***Aldyar Company - KSA [Royal palaces and villas]***  
MECHANICAL ENGINEER September 1995 - August 2001

- *ACCOR Hotels , Mercure Ismailia [195 rooms]*

RELOCATED AND PROMOTED WITHIN THE SAME ORGANIZATION

ASSISTANT CHIEF ENGINEER June 1994 - August 1995

- *ACCOR Hotels , Mercure Luxor [230 rooms]*

SENIOR ENGINEER May 1992 - April 1994

- *Military Factory 18 [Military Aids]*

HVAC MECHANICAL ENGINEER March 1985 - April 1992

## **PROFESSIONAL SKILLS**

- Excellent management and supervisory skills.
- A good level of commercial awareness.
- Dealing with issues in a proactive and timely manner.
- Can prioritize in a complex and fast-paced environment.
- Professional in appearance and presentation.
- Excellent knowledge of maintenance services [Corrective , Preventive]
- Track record of inspiring teams to move a business forward.
- Understanding of compliance issues and statutory regulations such Health & Safety.
- Negotiating the best deals with contractors and suppliers.
- IT literate in MS office and systems management software.
- Can comfortably work in a corporate environment.
- HVAC & Energy Management Expert

## **KEY SKILLS**

### **Operational Management:**

- Maintaining excellence in customer care.
- Allocating resources, both human and material, to maximize performance and efficiency.
- Planning, organizing and coordinating special events and functions
- Identifying and following up business opportunities, instigating initial contact with decision-makers to raise corporate profile and awareness of services.
- Ensuring compliance with Health & Safety and Health & Hygiene legislation.
- Stock management, rotation, replenishment and stocktaking.
- Identifying and selecting suppliers/wholesalers ensuring cost-effectiveness.

### **Financial Management:**

- Autonomous P&L control with responsibility for maximizing year on year turnover & profitability.
- All aspects of Yield management and production of annual budgets.
- Payroll management.

## **Personnel Management:**

- Interviewing, assessing and recruiting suitable applicants across disciplines.
- Devising, implementing and delivering in-house training.
- Conducting regular reviews and appraisals.
- Negotiating and finalizing corporate contracts, eg: government departments and external authorities.

## **EDUCATION**

*Shoubra Faculty Of Engineering / Zagazig University, Cairo January 1978 - May 1984*

BSC in Mechanical Engineering, Power Mechanical Engineering

## **HOBBIES**

Music Listening , Table Tennis , Reading , Travelling

## **LANGUAGES**

- Arabic : Native
- English : Very Good

## **TRAINING COURSES & SEMINARS**

- 1- PMP Advanced Training Course by BECOM Academy
- 2- Predictive maintenance Program by Vibration Analysis [1988] By IRD
- 3- Complete maintenance program [1990] By ISTRANIC
- 4- Operating and maintaining the Central Air Conditioning Plants [1991] By Coldair Company - Egypt
- 5- Training The Trainer [2003] at Sofitel Winter Palace Luxor Hotel
- 6- Green Engagement and Energy Saving Seminar [2010] at IHG Crown Plaza Hotel - Yas Island – Abu Dhabi

## **REFERENCES**

<b>Name</b>	<b>Job Title</b>	<b>Phone Number</b>	<b>Email Address</b>
Tom J. Bauer	Former Area GM at IHG	0043 680 310 8 370	<a href="mailto:thomas.bauer@vitality-world.com">thomas.bauer@vitality-world.com</a>
Sean Reynolds	Former Area DOE at IHG Egypt- Libya		<a href="mailto:crispinreynolds@gmail.com">crispinreynolds@gmail.com</a>
Ibrahim Nashaat	GM IHG Cairo City Stars	002 01223110773	<a href="mailto:Ibrahim.nashaat@ihg.com">Ibrahim.nashaat@ihg.com</a>
Ahmed Younes	GM at The Ascott Limited	00966509840021	<a href="mailto:Ahmed.younes@the-ascott.com">Ahmed.younes@the-ascott.com</a>
Ahmed Reda	Engineering Sector Head at Misr Real Estate Development	002 01003434655	<a href="mailto:bezobom@yahoo.com">bezobom@yahoo.com</a>
Eng. Mamdouh Ebada	EMAK CEO and Technical Affaires Egypt	002 01227757523	<a href="mailto:makayaom04@yahoo.com">makayaom04@yahoo.com</a>
Dr. Khalid EL Farra	EMAK Technical Consultant	002 01000153515	<a href="mailto:drkhaled.elfarra@gmail.com">drkhaled.elfarra@gmail.com</a>

**CONCORDE**  
HOTELS & RESORTS  
Concorde El Salam Hotel Cairo

إلى من يهمه الأمر  
تشهد إدارة فندق كونكوردي السلام القاهرة بأن  
أحمد محرم محمد لطفي

To Whom It May Concern

This Is To Certify That  
Ahmed Moharam Mohamed Lofly

Was Working At Concorde El Salam Hotel Cairo  
From 11/04/2015 To 07/07/2019

كان يعمل / كانت تعمل بالفندق في الفترة  
من ٢٠١٥/٠٤/١١ إلى ٢٠١٩/٠٧/٠٧

His / Her Last Position Was Director Of Engineering  
At Engineering Department

مدير الإدارة الهندسية  
الإدارة الهندسية

Date 07/07/2019 تاريخ

الدبر الإقليمي للموارد البشرية  
Regional Director of Human Resources

**CONCORDE**  
HOTELS & RESORTS  
Concorde El Salam Hotel Cairo  
Human Resources

## CERTIFICATE OF APPROVAL

This is to certify that the Management System of:

**Concorde Al Salam Hotel**  
**Abel-Hamid Badawi Street**  
**Heliopolis - Cairo**  
**Egypt**

has been approved by Lloyd's Register Quality Assurance  
to the following Management System Standard:

**OHSAS 18001:2007**

The Management System is applicable to:

**Management of Hotel and Leisure Facilities**

Approval  
Certificate No: MEA6007251/A

Original Approval: 22 December 2008

Current Certificate: 26 April 2016

Certificate Expiry: 21 December 2017



Issued by: Lloyd's Register Egypt LLC - Cairo for and  
on behalf of Lloyd's Register Quality Assurance Limited



LRQA Egypt, 13 Ramo Gardens, Elnasr Road, Nasr City, Cairo, Egypt,  
For and on behalf of LRQA Ltd, 1 Trinity Park, Bickenhill Lane, Birmingham, B37 7ES, United Kingdom

This approval is carried out in accordance with the LRQA assessment and certification procedures and monitored by LRQA.  
The use of the UKAS Accreditation Mark indicates Accreditation in respect of those activities covered by the Accreditation Certificate Number 001  
Issue Number 15

Lloyd's Register Group Limited, its affiliates and subsidiaries, including Lloyd's Register Quality Assurance Limited (LRQA), and their respective officers, employees or agents are, individually and collectively, referred to in this issue as "Lloyd's Register". Lloyd's Register assumes no responsibility and shall not be liable to any person for any loss, damage or expense caused by reliance on the information or advice in this document or otherwise provided, unless that person has signed a contract with the relevant Lloyd's Register entity for the provision of this information or advice and in that case any responsibility or liability is exclusively on the terms and conditions set out in that contract.





Research & Commercial Studies Center  
Faculty Of Commerce - Cairo University

# *Certificate*



*This is to certify that*

**Eng. Ahmed Moharam Lotfy**

**Misr Real Estate Development Company**

**Has Attended**

**"Team Building"**

*Course held in 31-3-2012 for Three Days*

**Director**

*Dr. Mohamed Al-Mohamady Al-Mady*



Becom Academy

*Certificate of Attendance*

Name: AHMED MOHARAM MOHAMED LOTFY

Received this award for having a course in

*Smp project management professional course(36hr)*

DATE  
24/11/2011



SIGNATURE TITLE  
*Mohamed Salem*  
PHD PH.D





INTERCONTINENTAL.  
CAIRO CITYSTARS

*Certificate of Recognition*

*This certificate is awarded to*

*Ahmed Mcharam*

*In recognition of your valuable contribution  
to the success of the 2010 IHG EMEA Conference*

**Thierry Perrot**

Area General Manager IHG Cairo Citystars  
& General Manager InterContinental Cairo Citystars

**Nasser Fadly**

Area Director of Human Resources  
IHG Egypt & Libya



Date: 31/5/2011

To Whom It May Concern,

This is to confirm that Mr. Ahmed Muharam has been employed by Emak as from May 2009 to September 2010, in the position of "Area Director of Engineering" under the umbrella of "Intercontinental Hotel Group" the operator of three of Emak hotels in Port Ghalib – Marsa Alam.

During this period, Mr. Muharam has performed his duties and responsibilities in the most professional way. His efforts in developing necessary operation and maintenance systems and manuals to a diversified and state of the art infrastructure of the resort destination were noticeable and highly appreciated. He has also participated in creating and training of required manpower that are necessary to operate and maintain our valuable assets in Port Ghalib.

We wish Ahmed every success in his professional future and confirm that he will represent a valuable asset to any firm that he may join in the future.

Eng. Mamdouh Ebada

General Manager  
Technical Affairs & Engineering Directorate  
Al-Kharafi Group

**Mr. Ahmed Moharam Mohamed Lotfy.**

Area Director of Engineering

Dear Ahmed,


On behalf of the IHG- PG family, we would like to thank you for your cooperation & contribution during your work period at IHG – PG

This is to clarify your employment from May 5<sup>th</sup> 2009 until September 20<sup>th</sup>, 2010 in the capacity of Area Director of Engineering

Once again thank you for your cooperation and it was our pleasure to have as an effective team member from IHG – PG family

Wishing you all the best & success in your up coming roles

*Best Regards,*



**Bill Sheppard**

**Area General Manager IHG Port Ghalib**





**TO WHOM IT MAY CONCERN**

*In my entire career, I never had the pleasure and honor to work with anybody similar out of the engineering fields. Be it the stunning knowledge in any field you can imagine, be it the drive to achieve results and to finalize duties on time, be it to have somebody who openly shares his point of view and be it to accept as well to devote everything to the bigger picture - this is Mr. Ahmed Moharam. If I would need again an Area Director of Engineering, I would not hesitate to contact him again to give me the honor to work with him again.*

*Best regards,*

*Tom J. Bauer*

[thomas.bauer@vitality-world.com](mailto:thomas.bauer@vitality-world.com)

*General Manager at Vitality World Hotel & SPA  
Tel. : 0043 680 310 8 370*

*And Former Area General Manager*

*IHG Port Ghalib Resorts - Marsa Alam - Red Sea Egypt*



شهادة خدمة

CERTIFICATE OF SERVICE

Ahmed Moharraz Mohamed

قد عمل لدى فندق انتركونتيننتال . طابا هايتس

HAS BEEN EMPLOYED BY THE INTER CONTINENTAL TABA HEIGHTS RESORT

DEPARTMENT : ..... Engineering


القسم : ..... الهندسة

FINAL POSITION : ..... Chief Engineer

آخر وظيفة : ..... كبير المهندسين

FROM ..... 02/05/2007 TO ..... 03/05/2009

من : ..... ٢ مايو ٢٠٠٧ الى : ..... ٣ مايو ٢٠٠٩

  
الدير العام

GENERAL MANAGER  
INTERCONTINENTAL  
Resort  
TABA HEIGHTS  
HUMAN RESOURCES  
MANAGER

  
مدير تنمية الموارد البشرية

DEPARTMENT HEAD

  
مدير الإدارة





**To** : Eng. Ahmed Moharam - Chief Engineer  
**From** : Galal El Safty - General Manager  
**Date** : April 20th , 2007  
**Subject** : Thanks Letter

---

NOVOTEL 6<sup>th</sup> OF OCTOBER HOTEL

ERT, 25th of July st.,  
Inside M.U.S.T. University  
6<sup>th</sup> of October city,  
Tel: 02/817 7389  
Fax: 02/817 2070  
[www.novotel.com](http://www.novotel.com)  
[www.accor.com](http://www.accor.com)

Dear Eng. Ahmed;

This is to thank you for your efforts during the period of your assignment in hotel Novotel – Cairo 6th of October city.

You have contributed positively during the opening process of the hotel and the set up of the Engineering department.

You were also able to experience a wealth of knowledge during this period, which will hopefully help you in your next assignment.

We all wish a good luck in your further endeavors

With my best wishes

Galal El Safty  
General Manager





*Dear Eng. Ahmed Moharam,*

NOVOTEL 6<sup>TH</sup> OF OCTOBER HOTEL

EXT. 26 th of July st.,  
beside M.U.S.T. University  
6<sup>th</sup> of October city,  
Tel.: 02/837 7300  
Fax: 02/837 2070  
[www.novotel.com](http://www.novotel.com)  
[www.accor.com](http://www.accor.com)

*This is to thank you in recognition for your active participation during the inauguration party organized in the hotel on the 17<sup>th</sup> of May 2005. Your efforts as a valid team member of hotel Novotel Cairo 6<sup>th</sup> of October City have helped a great deal to make this event a successful and a memorable one. We are counting on you and the rest of the team to make our hotel a venue for the clients who are looking for quality service and a relaxing atmosphere.*

*Keep up the hard work,*

*Best Regards,*

A handwritten signature in blue ink, appearing to read "Galal".

*Galal El Safty  
General Manager*





SOFITEL  
ACCOR HOTELS & RESORTS

SOFITEL KARNAK

# Certificate of Service

تشهد إدارة فندق سوفيتل الكرنك - الأقصر .

THE MANAGEMENT OF THE SOFITEL KARNAK - LUXOR

بأن السيد / أحمد محرم محمد

CERTIFIES THAT: *Mr. Ahmed Moharam Mohamed*

كان بمسؤولية عمل بوظيفة : كـ مهندس  
بإدارة : الهندسة

WAS TASK FORCE IN THE CAPACITY OF: *Chief Engineer*  
*In: Engineering Department*

الفترة من : ٠١ يناير ٢٠٠٤ إلى ١٥ مايو ٢٠٠٤

FROM: *01<sup>st</sup> January 2004 till 14<sup>th</sup> May 2004*

أحمد فَرْغَالِي  
مدير إدارة الموارد البشرية

*Ahmed Farghaly*  
Human Resources Manager

الأقصر في : ١٥ مايو ٢٠٠٤

Luxor in 15<sup>th</sup> May 2004





WINTER PALACE

1999


# Certificate of Achievement

*This certificate is awarded to*

Engineer / Ahmed Moharam

*In recognition of*

HIS ACHIEVEMENT AS DEPARTMENTS OF MONTH ( JANUARY 2003 )

  
General Manager

Jan-03

Date



Hotel Sofitel



٧٦

جمهورية مصر العربية

الاتحاد العام لنقابات عمال مصر

المؤسسة الثقافية العمالية

## معهد الأمان الصناعي

يشهد بأن السيد **الأحمد محمد لطفي**  
شركة النور للصناعة

قد حضر دورة تدريب أعضاء لجان السلامة  
والصحة المهنية في المدة

من ٢٠٢١/٢/٢٠ إلى ٢٠٢١/٢/٢٠

تطبيقاً للقرار الوزاري رقم ١١٦ لسنة ١٩٩١ المنفذ

لأحكام القانون رقم ١٣٧ لسنة ١٩٨١

المؤسسة الثقافية العمالية

عميد المعهد

تحريراً في ٢٠٢١/٢/٢٠

الأحمد محمد لطفي

رقم التسجيل ٦٦٠٧٦

م. ز. ع. ر.





**SOFITEL**  
ACCOR HOTELS & RESORTS  
SOFITEL TABA HEIGHTS

## *Letter of Appreciation*

*Dear Mr. Ahmed Moharam  
Assistant Chief Engineer, Sofitel Winter Palace*

*Representing the Sofitel Taba Heights team, I would like to extend my gratitude and appreciation to your good self in thanks for all the overwhelming effort you have exerted during the pre / post opening period of our hotel.*

*You have proven to be an essential factor in the success of our opening, while showing professionalism and passion of the most refined intensity. Be assured that the strength and energy you arrived with will persist, and will always remain a fundamental element of our team spirit, and the prevalence of our operation.*

*It was truly a pleasure having you with us.*

*Ahmed Anis*

*General Manager  
Sofitel Taba Heights*



SOFITEL

ACCOR HOTELS & RESORTS

SOFITEL TABA HEIGHTS

## *Opening Team Certificate*

*This certificate has been awarded to*

*Ahmed Moharam*

*Assistant Chief Engineer, Sofitel Winter Palace*

*in appreciation for the outstanding effort and exceptional commitment  
provided as an integral member of the Sofitel Taba Heights Opening Team*

*September 2003*

*Ahmed Anis*

*General Manager*

*Aref El Kashef*

*Human Resources Manager*

# CERTIFICATE

The Académie Accor certifies that *Ahmed Moharam*

has successfully completed the following training

## *Training The Trainer*

from 6<sup>th</sup> December 2003 to 9<sup>th</sup> December 2003

Location *Sofitel Winter Palace Luxor*

Trainer  
*Taha Selim*



Accor Training Director  
*Jean-Jacques Gressier*

بسم الله الرحمن الرحيم

الدييار  
ALDIYAR



EMPLOYMENT CONTRACT

عقد عمل

This contract is made and entered into

تم الاضطلاع على هذا العقد

this \_\_\_\_\_ day of \_\_\_\_\_ 140 \_\_\_\_\_

١٤١١/١٦/١٧

في اليوم

corresponding to \_\_\_\_\_ 19 \_\_\_\_\_

١٩٩٥/٧/١٥

الموافق

by and between:

بين كل من:

(1) \_\_\_\_\_ Company

(١) شركة الدييار للتجارة والصيانة

represented for signing this contract by \_\_\_\_\_

وتمثلها في التوقيع على هذا العقد / الشيخ / هادي مصطفى

\_\_\_\_\_ hereinafter referred to as "First Party"

ادريس - هادي مصطفى المصلي

(2) Mr. \_\_\_\_\_

ويشار إليه فيما بعد «بالطرف الأول»

Nationality \_\_\_\_\_

(٢) أحمد محمد عبد لطف

as per Passport No. \_\_\_\_\_

وطنيته مصري

issued in \_\_\_\_\_

هويته جواز سفر رقم

on \_\_\_\_\_

صادق من تاريخ

hereinafter referred to as "Second Party."

ويشار إليه فيما بعد «بالطرف الثاني»

The two parties do hereby agree as follows:

ولقد تم الاضطلاع والتراضي بين الطرفين على ما يلي:

ARTICLE - 1

المادة الأولى:

SUBJECT OF THE CONTRACT

موضوع العقد:

The Second Party hereby accepts to work for the First Party in the capacity of \_\_\_\_\_

يوافق الطرف الثاني على العمل لدى الطرف الأول في وظيفة مهندس ميكانيكا

or in such other capacity as deems appropriate within his qualifications and experience in the city of \_\_\_\_\_

أو أي عمل آخر يتناسب مع مؤهلاته وخبراته في مدينة جدة

or any other place where the First Party practices any activities within or outside the Kingdom of Saudi Arabia.

أو أي مكان آخر يمارس فيه الطرف الأول نشاطه داخل أو خارج المملكة العربية السعودية.

ARTICLE - 2

المادة الثانية:

TERM OF CONTRACT

مدة العقد:

a) The period of this contract is for \_\_\_\_\_

أ. يبدأ هذا العقد في \_\_\_\_\_





commencing on \_\_\_\_ / \_\_\_\_ / 19\_\_ The date the Second Party assumes his work with the First Party or on the date of the Second Party arrival to the Kingdom if recruited.

١٩ م وهو تاريخ مباشرة الطرف الثاني للعمل لدى الطرف الأول، أو تاريخ وصول الطرف الثاني للمملكة إذا كان مستقداً من بلد

b) The specified period contract shall automatically terminate upon the expiry of its term, and unless both parties continue to enforce the contract thereafter, it shall be considered renewed for an unspecified period as per Article No. 72 of Saudi Labour and Workmen Law.

ب- ينتهي العقد المحدد المدة تلقائياً بنهاية مدته ما لم يستمر الطرفان في تنفيذه - حيث يصبح غير محدد المدة وفقاً للمادة (٧٢) من نظام العمل والعمال السعودي.

c) The initial three Gregorian months period beginning from the commence date of this contract shall be considered as probation period for the benefit of the First Party who only shall have the right to cancel this contract during the probation period without award, indemnity or advance notice.

ج- تعتبر الثلاثة أشهر الميلادية الأول من تاريخ سريان هذا العقد فترة اختبار لصالح الطرف الأول فقط بحق له خلالها فسخ العقد دون مكافأة أو تمويض أو إنذار.

ARTICLE - 3  
WAGES

المادة الثالثة:  
الراتب:

For and in consideration of the Second Party satisfactory performance of all his services described herein, the First Party shall pay the Second Party a monthly basic salary of Saudi Riyal \_\_\_\_\_ at the end of each Gregorian month.

عند أداء الطرف الثاني لخدماته المنصوص عليها في هذا العقد يدفع له الطرف الأول راتباً أساسياً شهرياً قدره ( ..... ريال سعودي ) عند نهاية كل شهر ميلادي.

ستة آلاف ريال سعودي

OR

أو

For and in consideration of the Second Party satisfactory performance of the services described herein, the First Party shall pay the Second Party a monthly basic salary of Saudi Riyals ( ) at the end of every Gregorian month. This salary shall represent the wages paid to the workman for the official daily eight hours of work and an amount of S.R. ( ) for three hours payment against the overtime of two hours per day.

عند أداء الطرف الثاني لخدماته المنصوص عليها في هذا العقد يدفع له الطرف الأول راتباً أساسياً شهرياً قدره ( ..... ) عند نهاية كل شهر ميلادي، ويمثل هذا الراتب أجر العامل عن الشمان ساعات الرسمية وبلغاً قدره ( ..... ريال سعودي ) مقابل أجر ثلاث ساعات للساعتين الإضافيتين اليومية.

ARTICLE - 4  
WORK HOURS:

المادة الرابعة:  
ساعات العمل:

The working hours are \_\_\_\_\_ hours for (6) days per week or \_\_\_\_\_ hours per week.

ساعات العمل ٨ ساعة لمدة (٦) أيام في الأسبوع أو ٤٨ ساعة في الأسبوع، ويقوم الطرف الأول بتحديد





**ARTICLE - 14  
GENERAL PROVISION**

14-1 The Second Party undertakes to comply with all Laws and regulations and to take in consideration the Saudi Arabian customs and traditions through the validity period of this contract.

14-2 Saudi Labour and Workmen Law, regulations of the Social Insurance and any other regulations relating to this contract shall be the basis where the contract is silent.

المادة الرابعة عشرة:  
نص عام:

١-١٤ يتعهد الطرف الثاني بالالتزام بكافة القوانين والنظم ومراعاة الأعراف والتقاليد العربية السعودية طوال مدة سريان هذا العقد.

٢-١٤ يكون نظام العمل والعمال السعودي ونظام التأمينات الاجتماعية والأنظمة ذات الصلة بهذا العقد هي الأساس في كل ما لم يرد به نص خاص في هذا العقد.

**ARTICLE - 15  
CONTRACT VERSIONS**

This contract is prepared in duplicate in both Arabic and English languages each party has retained a copy. In Interpretation, the Arabic version should be applied.

المادة الخامسة عشرة:  
نسخ العقد:

حرر هذا العقد باللغتين العربية والإنجليزية من نسختين يحفظ كل طرف نسخة، ويكون المرجع عند التفسير للنص العربي.

FIRST PARTY \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

SECOND PARTY \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_



الطرف الأول شركة الديار للتجارة والصيانة والمقاولات والتوقيع:

التاريخ: \_\_\_\_\_

الطرف الثاني السيد محمد لطفى

التوقيع: \_\_\_\_\_

التاريخ: \_\_\_\_\_



الإدارة العامة للتأمينات الاجتماعية  
قسم التغطية الصحية

للم رقم التاريخ ١٤١٦ هـ

تم اذق على نسخة التوقيع المنع على هذه الوثيقة

دون المسحابة نهجاً متعلق بالاحتياجات

بشأنه التوقيع



\_\_\_\_\_

بسم الله الرحمن الرحيم

ادارة شؤون العاطلين

الموضوع : الي من يهجه الامر  
مرفقات : بدون

القيد ٩٧ / ٥ / ٢٦  
التاريخ ٩٧ / ٥ / ١٧

الي من يهجه الامر

تحية طيبة وبعد

. يرجى العلم بان السيد المهندس / احمد محرم محمد لطفي كان قد عمل بالفندق  
في وظيفة ساعد كبير المهندسين في الفترة من ١١/٦/١٩٩٤ - ٣١/٨/١٩٩٥ هذا  
وقد انتهت خدمته بالا ستقاله . وكان حسن السبر والسلوك ولا تضباط في العمل .  
وهذه شهادة منا بذلك ...

للعلم وشكرا ...

سيد ظالي

مد ير شؤون العاطلين



PLM  
Azur

ETAP HOTEL LUXOR

فندق إيتاب الأقصر

CERTIFICATE

شهادة

We the management of Hotel ETAP Luxor

تشهد إدارة فندق إيتاب الأقصر

certify that Mr. Eng. Ahmed Mohrram Moh.

بأن المهندس / أحمد محمد محمد

was employed as a Senior plant Eng.

كان يعمل / كمتخصص برؤية هندسة أول

From 1.5.1992 to 30.4.1994

بشم الهندسة ١٩٩٢/٥/١ إلى ١٩٩٤/٤/٣٠

and that he/ ~~she~~ is in no way Liable to the Hotel.

ولقد أُغلى طرفه / خطتها من كافة التمتعقات بالفندق .

This certificate was issued as per the employees' request

وتمجرت هذه الشهادة بناء على طلبه / خطتها لتفديها لمن يهمهم الأمر

To whom it may concern.

Personnel Manager

مدير المستخدمين

Luxor 2/ 6/ 1994

الأقصر في ٢ / ٦ / ١٩٩٤







## شركة زيجل للكيمويات المتخصصة



..... كتابنا رقم  
..... كتابكم رقم  
..... القاهرة في

### \* شهادة خبرة \*

تشهد شركة ابي زيجل للكيمويات المتخصصة بان السيد المهندس / أحمد محرم محمد لدافسي  
من العاملين بالشركة وبياناته كالاتي :-

الأسم : أحمد محرم محمد لطفي

تاريخ الميلاد : ١٩٦٠/١١/٢١

المؤهل : بكالوريوس الهندسة الميكانيكية - شعبة ( قوى ) مايو ١٩٨٤

تاريخ التعمين : ١٩٨٥/٣/٤ م

الوظيفة : مهندس

الموقف من التجنيد : معافهاثسي

الدرجة : الثالثة

بيانات أخرى :

سيادته يقوم بالاعمال الآتية :

- ١ - تركيب وصيانة محلات التبريد والقلاجات والمبردات .
  - ٢ - تركيب وصيانة وحدات التكييف ( شبك - منفصل - مركزي ) .
  - ٣ - صيانة الظلمبات والضواغط والعرواح بجميع انواعها .
  - ٤ - رسم وتصميم قطع الغيسار .
  - ٥ - وضع برامج الصيانة وقطع الغيسار .
  - ٦ - تدريس البرامج الفنية والتخصصية بمركز تدريب الشركة .
- الدورات التدريبية الحاصل عليها :

- ١ - دورات تدريبية عن نظم الصيانة الوقائية بطريقة تحليل الذبذبات  
والاجهزة المستخدمة لذلك تحت اشراف شركة ( I.R.D )  
الانجليزية بشركة ابي زيجل للكيمويات المتخصصة .
  - ٢ - دورات تدريبية عن نظم الصيانة المتكامل تحت اشراف المركز الدولي  
للتدريب الشخصي ( ISTRAINIC ) بغندق الامان / الجيزة
  - ٣ - تشغيل وصيانة الوحدات المركزية بشركة النصر للهندسة والتبريد -  
كولدير . وذلك في الفترة من ١٩٩١/٥/٤ م الى ١٩٩١/٥/٣٠ م .
- وقد اعطيت له هذه الشهادة بناءً على طلبه لتقدم بها الى المملكة العربية السعودية دون ادنى  
مسئولية على الشركة قبل الغسير .

وهذه شهادة متا بذلك

حسام  
٩١١٦/١٦  
مستوفة سعيد :  
سجد تجارة  
١٣٢٧٥ قليوبية  
١١ مليونيس - القاهرة  
١٣٤١ ت بريد هليوبوليس

٥٧٧٦٨٨  
٧٨.٤

٢٤٨٣  
١٤٤٣  
١٤٤٣



ZAGAZIG UNIVERSITY

FACULTY OF ENGINEERING

Shoubra - Cairo



CERTIFICATE

This is to certify that AHMED MOHARRAM MOHAMED LOTFI  
birth date 21/11/1960 Nationality: EGYPTIAN  
has completed the required courses in English of the Department of  
MECHANICAL ENGINEERING and passed the Final Examination.  
He was granted the degree of

Bachelor of Science  
in MECHANICAL ( POWER )  
on MAY 198 4

With a general grade of PASS  
and project grade of (GOOD)

This certificate is given upon his request to be offered to whom it may concern without any obligations.

Prepared by Nawal  
Sec. Head

Registrar [Signature]

S. H. Salal  
24-9-84

DEAN



يعقد في  
19/09/84



وزارة خارجية مصر العربية  
مكتب  
نصادق بانماطه التوقيع التناوب على الوثيقة  
بدون أي مشورة من وزارة الخارجية  
دوم التصديق  
1788  
1991/7/18  
م. العربي  
11



