

# Personal Information

**Name and Surname:** Ahmed Osman  
**Address:** Sudan , Omdurman , Almohandesen Block 29  
**Date of Birth:** 12 October 1995  
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## Education

**2012 - 2016** **University of Khartoum**  
B.Sc. in Business Administration / Marketing  
( Honours ) ( Second Class - Division 2 )  
2012 - December 2016

## Experience

**Araak QSR "Araak Group" "Pizza Hut & KFC" / Sudan**  
HR Representative ( Job ) ( March 2019 - Present )

**Ashkar Biscuit Factory " Ashkar Group" "Royal Biscuit" / Sudan**  
Personnel & Services Officer ( Job ) ( December 2017 - March 2019 )

**CTC Group Ltd "Case & LG" / Sudan**  
Trainee in Marketing Department ( Trainee ) ( 6 Weeks )

**Alganabi for Trading Co. Ltd. "Golden Taiger Tanks" / Sudan**  
Sales Representative ( Trainee ) ( 1 Month )

## Skills

- ✓ Good in Word , PowerPoint , Excel and Access
- ✓ Ability to work well under pressure
- ✓ Teamwork skills
- ✓ Quick learner, keen to learn and improve skills

## Personality

- ✓ Honesty
- ✓ Organized
- ✓ Ambition

## Languages

Arabic ●●●●●●●●  
English ●●●●●●●●

## Software skills

Microsoft Word ●●●●●●●●  
Microsoft Powerpoint ●●●●●●●●  
Microsoft Excel ●●●●●●●●  
Microsoft Outlook ●●●●●●●●

## QUALIFICATIONS / CERTIFICATIONS

- ICDL ( international computer driving license ) ( **ECDL** ) ( **europaean computer driving licence foundation** )
- Introductory course ( 60 hours ) in the Computer Sciences ( **University of Khartoum** )
- English course ( English for Specific Purposes ) ( 90 hours ) ( **University of Khartoum** )
- Enterprise Development and Investment Promotion Program ( **UNIDO** ) ( **UNITED NATIONS INDUSTRIAL DEVELOPMENT ORGANIZATION** )