



Almustafa Basi

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Administration professional with over ten years of experience. Specialize in Electrical Engineering Projects, Home Appliances manufacturing and trading, gold bars business, and managing of international multi businesses companies.

Skills

- Project management
- Remote Management
- Financial Management
- Diversity and Inclusion
- Learning and Development
- Digital Literacy
- Advanced MS Office Suite Knowledge
- Energy management and control systems
- Leadership
- Collaboration
- Decision Making
- Communication
- Problem Solving

Experience

NOV 2016 - JUN 2020

Administrator

Changer Star General Trading LLC / Dubai, United Arab Emirates

Changer Star is a group of companies based in UAE, Libya, Romania, and Sudan. They are an authorized agent of home appliances from Sharp Middle East FZE, Nido Milk Powder from Nestle Middle East, Changer Star and General Hommer brands, and many other products for the Libyan market.

Managed International businesses communications, Home Appliances trading and manufacturing in China, foodstuff trading, and the Dairy factory project in Romania. The most important responsibility I had was to run all the operations of Sharp Agency for Libya from request orders, credits, LCs, cash payments, and logistics operations in UAE.

NOV 2014 - OCT 2016

Supervisor

Al Hana Jewellery LLC / Dubai, United Arab Emirates

Al Hanaa Jewelry LLC is engaged in importing gold bars from Libya to the UAE and selling them to gold exchange companies. Gained two years of experience in the gold trading business as a supervisor of gold bars calibration and sales.

MAY 2011 - APR 2013

Customer Service Engineer

Sudanese Electricity and Distribution Company Ltd. / Nyala, Sudan

Heled several positions in Sudanese Electricity and Distribution Company; Beginning to perform the national service in the Geographical Information Systems Department, and after a while, supervised the Geographical Information Systems project in Nyala and El Daein. After that, appointed as a temporary distribution engineer, my role was to manage the high and low voltage operations in the electricity

distribution networks. Finally signed a contract with SEDC as a customer service engineer. The most important task is to supervise the electricity connection and manage sales and customer services.

Education

NOV 2005 – DEC 2010

B. Sc. Hons. in Electronics Engineering – Control

Faculty of Engineering, Al Neelain University / Khartoum, Sudan

MAY 2005

Sudanese Certificate

Al Nahda Private Secondary School / Nyala, Sudan

Training, Courses, and Certificates

MAY 2021

Sudan Democracy Action Project

The African Middle Eastern Leadership Program

Three months of training through many lectures provided by experts, academics, and activists. Aims to build a common understanding of democracy, human rights, peacebuilding and conflict resolution, and how to intelligently send messages and advocacy campaigns that focus on their goals.

JUN 2021

Creating Content for Civil Society Communications (Module 2)

Thomson Foundation / UK Aid – British Council

Aspects of practical skills that help prepare strong content as part of communications campaigns.

JUN 2021

Introduction to Communication (Module 1)

Thomson Foundation / UK Aid – British Council

The program showed the role of communication, how to work with the media, and how to plan events to have the highest impact.

JUN 2014

The Impact of Effective Communication on Projects Performance

Sudan Project Management Forum

PMI 3 PDUs / Certificate No. SPMF6-24

JUN 2014

Project Management - PMI 35 PDUs

Sudanese Center for Engineering and Environmental Studies

PMP / CAPM Certification Prep. Course in Compliance with PMBOK Guide. ID: PMP350-04/14-12

MAY 2014 – JUN 2014

Primavera 6

Microsoft for Information Technology

MAR 2014 – APR 2014

AutoCAD Electrical

Brain Growth for Training

JAN 2014 – APR 2014

Diploma in Building Management Systems

Arabic Technical Co. LTD

JUL 2013 – AUG 2013

Excel Advanced

Geo Technology Engineering & Technical Training Center

JUN 2013 – JUL 2013

First Aid

Sudanese Red Crescent

SEP 2009

Student Training

National Electricity CORP.

Trained in departments of Control, Emergency, and Air & Cables Lines Networks.

Projects

2013 **Power plant of AlSadaqa Factory for Spinning and Weaving**

2011 **GIS project in Nyala & Al Deain**

Volunteer Experience

JUN 2015 – MAY 2016

Volunteer / Dubai Volunteering Center, Dubai – United Arab Emirates

JAN 2010 – DEC 2011

Information Technology Officer / Social Solidarity

Organization, Nyala – Sudan

Organizations

Federation of Chambers of Small Handicraft and Medium Industries in Sudan / 2018

Honors & Awards

Certificate of Distinction

AUG 2021 – The African and Middle Eastern Leadership Project

Awarded for outstanding performance in the AMEL Institute Summer training program on human rights, digital & offline safety, self-care, genocide history & prevention, conflict transformation, democratic development, gender mainstreaming, and communications.

Volunteering Award

NOV 2015 – Community Development Authority, Dubai Government

The Dubai Volunteering Center for Community Development Authority honored volunteers participating in the "Neighbor" initiative, which aims to develop community cohesion in neighborhoods and promote participation of individuals and families in community development and helping improve the lives of others.

Supported Causes & Interests

- Darfur Renaissance
- Civil Rights and Social Action
- Tolerance
- World Peace
- Reading business & engineering books
- Watching football matches

Languages

Arabic / Native

English / Full professional efficiency