

BENJA PAUL

Business Analyst

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Business Analyst in capital markets domain with experience in securities trade settlement process, knowledge of product life cycle, and over 2.5 years of track record in gathering and analyzing business requirements.

SKILLS

Requirements Gathering

Documentation

Product Demonstration

Visio

User Acceptance Testing

SWIFT Messaging

Trade Settlement Processing

Training

Management

EDUCATION AND CERTIFICATIONS

Post Graduate Diploma in International Business

Operations - IGNOU, Trivandrum - Currently pursuing

Bachelor of Technology in Electrical and Electronics

Engineering - College of Engineering, Trivandrum - June 2007

Indian School Certificate (ISC) - St. Thomas Residential School, Trivandrum - March 2002

Capital Markets Trade and Settlements SWIFT MT

Category 5 - Udemy - May 2022

The Securities Trade Life Cycle - Udemy - Sept 2021

Leadership Essentials - Harvard Business School

Publishing - April 2008

VOLUNTEER EXPERIENCE

VIVO Volunteer (Jan 2011 > April 2014)

Volunteered in community transformation and charity events at VIVO, a charity initiative.

EXPERIENCE

CAPCO TECHNOLOGIES, BANGALORE (MAY 2022 > PRESENT)

Business Analyst

Work on all aspects of project delivery engaging complex stakeholder groups across multiple global regions to execute global change programs in the Capital Markets domain.

- Acquired internal training in Agile methodology and Scrum framework.
- Acquired internal training in JIRA.

ECS BUSINESS SOLUTIONS, TRIVANDRUM (OCT 2019 > MAY 2022)

Business Analyst

Performed business analysis for an automated trade settlement platform of a fin-tech.

- Expertise in performing **product demonstrations** for Sales demos, POCs, etc. by explaining system functionality and end-to-end workflows, and thereby obtaining new projects.
- Effectively **elicited requirements** from stakeholders, understand the functional requirements and translate them to requirement specifications.
- Expertise in preparing **functional, requirement and specification documents** in accordance with the business requirements.
- Proficient in preparing diagrams, flowcharts, and workflows of business processes using **Visio**.
- Achieved **quick and smooth onboarding** of clients by coordinating with all stakeholders, sharing periodic updates, and responding to client queries from internal teams.
- Participated in **project scoping, effort estimation and project planning** activities with project managers.
- Provided **walk-through of the requirements** to development and QA teams.
- Conducted **training sessions** for internal teams to share knowledge, ideas and findings.
- **Coordinated prototyping** of software solutions for demonstrating to various clients.
- Knowledge of **product life cycle** with the experience in **functional testing** of developed solutions.
- Familiar with **client-server concepts, API and integrations** with other internal systems.
- Knowledge of **trade life cycle**.
- Extensive knowledge in **trade settlement process** and **SWIFT messaging standards**.
- Knowledge of **Swift Codes** - MT54X trade messages, MT300 FX message, MT102 and MT202 payment messages etc.
- Knowledge in **Payments, Securities and FX Markets**.
- Familiar with **block chain technology**.

TROTB, TRIVANDRUM (MAY 2014 > DEC 2015)

Coordinator

Managed and coordinated the overall functioning of VIVO, a charity initiative.

- Single handedly **led and managed** various teams for over 20 community transformation and charity events.
- Successfully **coordinated and conducted** over 25 talks and training sessions at different educational institutions for the social and moral development of young individuals.
- **Established strategic partnerships** with various like-minded organizations and realized significant transformation in the community.
- **Trained, delegated and supervised** the work of staff, volunteers and new recruits for the successful execution of the events.

TROTB, TRIVANDRUM (FEB 2010 > JAN 2011)

Trainee

- Prepared **documents** and recorded the activities of the organization.
- Assisted in **organizing** programs and events.

DELOITTE CONSULTING, HYDERABAD (JULY 2007 > MAY 2009)

Business Technology Analyst

Performed Siebel configuration in eService projects, executed Siebel testing, worked on TRIRIGA- a real estate transformation solution package and created interfaces for Siebel - De-mantra data transfer.

- **Studied the business process** to implement client requirements.
- Modified the **technical document** and **developed** the application as per the technical document.
- Involved in **development and support** of new enhancements.
- Received special **appreciation** from client for the quality in Siebel view configuration.
- **Executed test cases** using mercury quality center.
- **Tested** the application functionalities, logged defects and retested the resolved bugs.