

# SYED BILAL MUSHTAQ

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## Professional Summary:

Detail-oriented highly skilled knowledgeable Sub Engineer with 4 years of experience and a zest for solving complex problems. Proven track record of finishing complex projects under budget and ahead of schedule. Substantial knowledge and experience with environmentally sustainable construction projects. Strong multitasker with exceptional skill in functioning well in a high-pressure work environment. Proficient in methods, principles and applications of engineering, and overseeing construction and maintenance of building structures, and facilities such as roads, water, sewage systems. Aspiring to work as an eminent engineer and contribute to the organization's development through the acquired skills on Control Engineering and to update myself with upcoming technologies.

## Work History:

**May 2018 - Jan 2022**                      **Military Engineering Services**                      **Kohat**  
**Sub Engineer- Gde II (CP)**

- Managed 8 projects with average budgets of \$3 million. Completed all jobs on time and at least 10% under budget.
- Experienced in project cost estimates, material take-offs, and specifications composition.
- Inspect and test construction sites and materials, including soil erosion, elevation, asphalt, and concrete, and perform environmental sampling.
- Analyzed survey reports, maps, blueprints and other topographical and geologic data to effectively plan projects .
- Replaced Excel scheduling format with construction scheduling software which resulted in a 50% reduction in Labor Cost and improved work output by 90%.
- Supervised 50 in-house workers plus subcontractors on site and consulted team managers on work shifts which improved productivity by 80%.
- Sourced construction materials & price quotations from supply stores located near the site. Negotiated better terms which decreased the cost of materials by 30%.
- Oversee an abundance of project documentation, including submitting RFIs, MIRs, MRS, inspection requests, and implementing material takeoffs.

**Jun 2016 - Aug 2017**                      **Haji Janaras Khan & Son**                      **Kohat**  
**Site Supervisor**

- Supervised apprentices, carpenters, concrete laborers, general laborers, joiners, framers, roofers, and other skilled and unskilled tradesmen
- Assisted the construction site manager in all areas of supervision, from liaising with architects and engineers to coordinating with surveyors and site owners.
- Executed basic trade activities such as electrical, mechanical, plumbing, piping, carpentry, concrete work, monitoring safety regulations and performing other duties as assigned .
- Read plans and blueprints and communicated to workers.
- Monitoring construction sites and coordinating with project managers.

- Providing safety gears to workers and enforcing safety programs.

### **Education :**

**2014 – 2017 Khyber Pakhtunkhwa Board of Technical Education Peshawar**  
Diploma of Associate Engineer (Civil Technology)

**2009 - 2011 Board of Intermediate And Secondary Education Kohat (BISEK)**  
Matric - Science

### **Core Qualification Skills :**

- Thinking critically in order to figure out courses of action when problems arise
- Knowledge of relevant building and health and safety legislation
- IT skills MS Word, Excel , Office365 and experience using Computer-aided design software such as AutoCAD and Solid works
- Knowledge of engineering principles & ability to read technical drawings and blueprints
- Ability to use initiative in resolving problems
- Worked as QS in different commercial projects
- Ability to plan, draw, and implement layouts for construction site
- Civil Project Management
- Communication skills, written and oral, with the ability to liaise effectively with a range of other professionals, such as construction managers, quantity surveyors, subcontractors, architects, designers, other engineers

### **Interpersonal Skills :**

- Information evaluation
- Analytical Thinker
- Leadership skills
- Judgment and decision making
- Strong Problem-solving techniques
- Proficiency in Project / Team management
- Active listening and Communication organization skills
- Strongly multi-tasking skills

### **Hobbies :**

Due to my enduring passion for engineering, i enjoy building upon my knowledge of various computer programs that I can utilize to further my career in the industry. I also enjoy playing a number of sports, including badminton, table tennis and indoor hockey.

### **Language :**

English - Fluent  
Urdu - Fluent  
Pashto - Fluent