

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

C.V



Hisham Hassan Yahia Mohamed Ahmed

Contact Information

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Personal Information

Birth Date: 27 April 1979

Gender: Male

Nationality: Sudan

Residence Country: Al Khartoum, Sudan

Marital Status: Single

Driving License Issued From: Sudan, Khartoum

Free of National Service.

Target Job

Target Job Title: Accountant

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Career Level: Mid-Career

Career Objective

- Gain experience and skills in various fields of Accounting
- Working in major and international companies
- Career Excellence
- Vocational Professionalism

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Experience (10 Years, 4 Months)

Bank Officer at Al Jazeera Sudanese Jordanian Bank - Location: Al Khartoum, Sudan.

Company Industry: Banking
Job Role: Accounting/Banking/Finance
Department: Banking Operations
Period: From September 2019 – March 2021

Responsibilities:

1. Receive files (Entries& Documents& Reports -of- Teller, Customer Service, Cheque clearing) from branches.
2. Review files which received from branches.
3. Send observations to branches & follow up responses.
4. Deliver files to Central Archives after review.
5. Prepare monthly report.

Accountant at Sudanese Mineral Resources Company -Location: Al Khartoum, Sudan.

Company Industry: Mining
Job Role: Accounting /Finance
Period: From August 2017 – September 2019

Responsibilities:

1. Bank Expenses (Cheque Issuance).
2. Debtors Account.
3. Creditors Account.
4. Reports (Debtors & Creditors Accounts)

Accountant at Almughtaribeen University - Location: Al Khartoum, Sudan.

Company Industry: High Education
Job Role: Accounting/Finance
Period From: February 2016 - September 2016

Responsibilities:

1. Treasury (Teller)
2. Daily Entries.
3. Debtors Account.
4. Bank Reconciliation

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Accountant

at Omdurman National Bank - Location: Al Khartoum, Sudan.

Company Industry: Banking
Job Role: Accounting/Banking/Finance
Period: From April 2004 - January 2012

Responsibilities:

1. Treasury (Teller)
2. Cheque clearing
3. Exchange
4. In & Out Transfers
5. Customer service

Education

Master of Business Administration – Finance & Banking Specialization
University: Sudan International University.

Location: Al Khartoum, Sudan
Completion Date: November 2019.
Grade: Excellence.

Bachelor of Science in Accounting.
University: Omdurman Islamic University.

Location: Al Khartoum, Sudan
Completion Date: June 2002.
Grade: very good with honours.

Skills

1. **Proficiency in computer** - Level: Expert | Experience: more than 10 years.
2. **Proficiency in accounting software** - Level: Expert | Experience: 10 years.
3. **Proficiency in customer service** – Level: Expert | Experience: 10 years.
4. **Teamwork** - Level: Expert | Experience: 10 years.
5. **Ability to work under pressure** - Level: Expert | Experience: 10 years.

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Languages

English: Level: Very Good | Experience: more than 10 years.

Arabic : Level: Expert | Experience: mother language.

Training and Certifications

Feasibility Study and Budget Estimates (Training Course)

Issued in: April 2018- Astico Training

Accounts Adjustments and Closing & Preparation of Financial Statements (Training Course).

Issued in: March 2018 – Development Studies and Research Institute, University of Khartoum.

Economic and Technical Analysis of the Gold Exchange-

Level one (Training Course).

Issued in: August 2017- Medex International.

DIPLOMA IN COMPUTER APPLICATIONS (OFFICE)

Issued in: November 2012 - The Middle East International Institute for Computer Science.

DIPLOMA IN ELECTRONIC ACCOUNTING (Quick Books)

Issued in: September 2012 - Aldanga Academy of computer science & Languages.

Hobbies and Interests

1. Reading
2. Human development courses
3. Computer courses
4. English language courses.