

MAYSAM ABUELGASSIM MAGZOUB AHMED

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PROFESSIONAL PROFILE

Highly motivated and ambitious accountant, more than 3 years' experience with progressive experience through variety of positions and trainings in accounting and finance. Capable to perform properly individually or with team with skills in planning and leading to perform effectively and efficiently. Has strong academic base in accounting and finance.

EDUCATION AND QUALIFICATIONS:

CMA Course (Part1)

Aloula Academy

(2018-2019)

BACHELOR'S DEGREE

Accounting and Finance (HONOR)

(2012-2017)

School of Management Studies

Ahfad University for Women

Mini MBA

SWISS E-Learning -Online Classes (DISTINCTION)

(2014-2015)

CAREER HISTORY:

SEPTEMBER2021– NOVEMBER2021

ALTFAWOUG PRIVATE SCHOOL-UAE

- Assigned as a math teacher for grade one, two and four.

JULY2020-JANUARY2021

Private Teacher from KGS to Grade 3 for subjects:

MATHEMATICS- SCIENCE and ARABIC

MARCH2020– JUNE2020

MORSHY TRADING ENTERPRISES-SUDAN

- Assigned as operational Accountant Supervisor
- Assisting staff members in the preparation of monthly and quarterly accounting reports.
- Analysing financial statements to ensure accuracy and compliance with generally accepted accounting practices.
- Identifying potential cash flow problems and financial irregularities.
- Liaising with department heads to ensure that each department remains within budget.
- Performing reconciliations of general ledger accounts.
- Ensuring that the company maintains compliance with accounting legislation.
- Preparing the quarterly budget and comparing it with the real accounts and sending reports to the CFO.

- Preparing the salaries of the operations department.
- Make a daily meeting with team members to follow up the financial operations process.

SEPTEMBER2019– FEBRUARY 2020

ELMAHRAJAN COMPANY-SUDAN

- Assigned as Chief Accountant.
- Maintaining and reconciling balance sheet and general ledger accounts.
- Assisting with annual audit preparations.
- Investigating and resolving audit findings, account discrepancies, and issues of non-compliance.
- Contributing to the development of new or amended accounting systems, programs, and procedures.

DECEMBER2018-MAY2019

MONOYA HOLDING GROUP-SUDAN

- Assigned as Treasury Manager.
- Responsible for the accounts receivable section.
- Partial responsibility of accounts payable section (Suppliers and Customers payments).
- Responsible for the cash and bank section.

Key Achievements:

- Minimized bad debts percentage by rearrangements customers' accounts.
- Suppliers gives the company more Residential Schemes on long term payments results from payments on time or before it.

AUGUST2017-AUGUST2018

AUTHORITY FOR THE PROTECTION OF GOVERNMENT

LANDS, ENVIRONMENT, ROADS

AND THE REMOVAL OF VIOLATIONS-SUDAN

- Assigned as a parttime Accountant to do Accounts receivable work.
- Responsible from collecting money from customers.

MAY2018-NOVEMBER2018

BOLLORE TRANSPORT & LOGISTICS-SUDAN

- Assigned as Assistant Accountant to do the Accounts Payable work.
- Responsible from payments to Suppliers.
- Responsible from the payments due to the Sudan branch to other international branches.

Key Achievements

- Minimized the Delay Penalties by payments on time.

SEPTEMBER2017-NOVEMBER2017

AINEFEIDI GROUP – BASHIR MOTORS -SUDAN

- Trainee in CRM and Marketing Department.

APRIL2014-MAY2014

Qatar National Bank-SUDAN

- Trainee at Customer Care Department.
- Trainee in Clearing cheques Department.

FURTHER SKILLS:

Professional Software

IRIS system, SPOT system and SMAAC system

Business

Business Management, Accounting, Finance and Marketing

Soft Skills

Critical Thinking, Fast Learner, Patient, Leadership, Conflict Management and Ability to train and manage people.

IT Proficiency

MS Office; Excel, Word, and Power Point

Languages

Native Arabic and Excellent English