



## *Ibrahim Satti Satti El Nour*

### **Nationality:**

Sudanese  
Egyptian

### **Address:**

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**Egypt:** House No 6, Block No 4  
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### **Personal Profile:**

A proactive, adaptable and conscientious Undergraduate. Overcomes challenges through a tenacious and questioning approach. Also an articulate and diplomatic communicator plus an effective team player. Consistently works to highest professional standards and thrive when working as part of a cohesive team.

### **Objective**

Find a new and challenging position related to my specialization, one which will make best use of existing skills whilst enabling further personal and professional development.

### **Work Experience**

**Al Takamol Cement Company**  
2007 – - present 2

**Procurement Section Head & Acting Procurement Manager**

**Al Takamol Cement Company**

March 2017- present

- Supply Chain Management
- Budget
- Management Reports
- Contracts

## **Procurement Supervisor & Acting Procurement Manager**

### **Al Takamol Cement Company**

**March 2015- February 2017**

- Supply Chain Management
- Budget
- Management Reports
- Contracts

### **Senior Procurement Officer**

### **Al Takamol Cement Company**

**August 2011 –March 2015**

- Logistics & Customs Clearance
- Follows the Orders with the suppliers
- Orders status Reports
- Purchasing

### **Administration & General Services Senior. Officer**

### **Al Takamol Cement Company**

**March 2009 – August 2011**

- All Office general services
- Office furniture & equipment
- Office stationeries & utilities
- Travel Arrangement
- Maintenance Contracts
- Logistics administration
- Lease & Rental Contracts.
- Canteen Supplies
- Office Equipment's
- Office Furniture
- Residence Contract
- Supervise Stores & Warehouses
- Refurbishing the office
- Office safety & Insurance

### **Administrator**

### **Al Takamol Cement Company**

**August 2007- March 2009 3**

## **Education**

**Cairo University – Faculty of Law  
2002 - 2006**

## **Courses and Training**

**-International Certificate in Supply Chain Management**

(International Trade Centre) - Feb 2017 – March 2017

**- Cement for non-Cement – 2010**

**- Improving English to the level Upper intermediate from the Cambridge International TC –  
2009**

## **Languages**

**Arabic – Native Language**

**English – Very Good**

## **Computer Skills**

**- AX System**

**- Microsoft Office Applications (Word, Excel, Power Point)**

**- Excellent Computer, Research, and Internet Skills**

## **Operational and Functional Skills**

**- Operating in a Multi-National, Cross Cultural, and Team Based Environments and  
Organizations**

**- Ability to Handle Large Work Volumes**

**- Meeting deadlines at all times, and very fast learner**

**- Ability to work and operate under pressure**

**- Optimistic Candidate with Attention to details and the ability to Multi-Function**