



Sudan -Omdurman
elmohandiseen block 30
house number 48



00249967029509
00249911964065



Lanasiddig3@gmail.com

OBJECTIVES:

I am currently looking for a full-time position in an environment that offers a greater challenge, increased benefits for my family, and the opportunity to help the company advance efficiently and productively

LANA SIDDIG AHMED ABUALGASIM

EXPERIENCE

2012 Training job at HH for financial services.

2013 Training job at Al Baraka for financial services.

2013 Training job at National Bank of Abu Dhabi.

2017 Training job at Sudanese Islamic Bank National services at Sudanese's Islamic bank from March 2016 to March 2017.

Working for makki company for customs clearance from 2018 to march 2019.

EDUCATION

2010-2015 AHFAD University for women, Bachelor degree honor from the school of management studies., [City, State]

SKILLS

- ✓ Office Administration.
- ✓ Customer Service.
- ✓ Microsoft Office
- ✓ Microsoft Excel.
- ✓ SPSS and data analysis

REFERENCES

Ms. Safia Hussein Mohammed yousif Albaraka for financial services 00249904192488

Republic of the Sudan

بسم الله الرحمن الرحيم

جمهورية السودان



جامعة الأحفاد للنساء
Ahfad University for Women

العلوم الاداريه

بناء على توصية مدرسة

لنا صديق أحمد أبو القاسم

ويما أن الطالبة

قد أكملت الدراسات النظرية والعملية المقررة واجتازت الامتحان النهائي فقد قرر

المجلس العلمي منحها درجة بكالوريوس الشرف

إدارة الاعمال

في

جيد

بدرجة

في هذا اليوم السابع من شهر رجب عام ١٤٣٦ هـ

الموافق السادس والعشرون من شهر أبريل سنة ٢٠١٥ م

On the Recommendation of the School of

Management Studies

Whereas Student **Lana Siddig Ahmed Abu Algasim**

Has Successfully Completed her Academic and Practical Studies and Passed her Final Examination, the Academic Board has Awarded her the Bachelor Degree Honour in

Business Administration

With **Good**

On this Day **26th** Month **April** Year **2015**

Felata
Dean of the School



[Signature]
President of the University





AHFAD UNIVERSITY FOR WOMEN

Transcript

ID: 310249 Name: Lana Siddig Ahmed Abu Algasim Admission Semester: UPP (1) 08-09
 National Id: 102-0018652-9 School: School of Management Studies Major: BH - Business Administration
 Nationality: Sudanese University No: 212313 Certificate: Sudan School Certificate Cert %: 67.6

Course #	Course Title	Cr	Grade	Grd Ltr.	Course #	Course Title	Cr	Grade	Grd Ltr.
Semester (1) 13-14 (Year 4)					Semester (2) 14-15 (Year 5)				
BH - Business Administration					BH - Business Administration				
ECOD 401	Economic Development	3	74	B					
MGTD 401	Management of Diversity	3	72	B					
SUEC 401	Sudan Economy	3	87	A					
TQMG 401	Total Quality Management	3	50	D					
URRM 401	Research Methods	3	67	C					
	Att Cr	Pass Cr	Points	AVG					
Semester:	21	21	1350	64.29					
Cumulative:	140	137	9248	66.07					
Semester (2) 13-14 (Year 5)					Semester (1) 14-15 (Year 5)				
BH - Business Administration					BH - Business Administration				
EBUS 402	Electronic Business	3	77	B					
MACC 402	Management Accounting	3	71	B					
ORES 402	Operations Research	3	83	A					
PADM 402	Public Administration	3	80	A					
PRJM 402	Project Management	3	64	C					
SBMG 402	Small Business Management	3	71	B					
SMBP 402	Strategic Management and Business Policy	3	87	A					
	Att Cr	Pass Cr	Points	AVG					
Semester:	21	21	1599	76.14					
Cumulative:	161	158	10847	67.38					
Semester (1) 14-15 (Year 5)					Semester (2) 14-15 (Year 5)				
BH - Business Administration					BH - Business Administration				
AMRK 501	Advanced Marketing Management	3	77	B					
CDEV 502	Career Guide	1	74	B					
IBUS 501	International Business	3	61	C					
PMGT 202	Principles of Management	3	65	C (R)					
TXZT 501	Taxation and Zakat	3	77	B					
	Att Cr	Pass Cr	Points	AVG					
Semester:	13	13	914	70.31					
Cumulative:	171	171	11656	68.17					
Semester (2) 14-15 (Year 5)					Semester (1) 14-15 (Year 5)				
BH - Business Administration					BH - Business Administration				
IMRK 502	International Marketing	3	73	B					
MECO 502	Managerial Economics	3	70	B					
PRDM 501	Production Management	3	63	C					
RESP 502	Research Project	6	91	A					

Semester: 15 15 1164 77.60
 Cumulative: 186 186 12820 68.93
 Total Earned Credits : 184
 Completed requirements and awarded the Bachelor Degree Honors Degree with Good (Final grade rounded: 69)

Not an official transcript unless signed and sealed by the registration director.

08-08-2015

Registrar



President



Dean of School



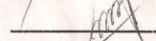
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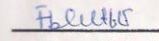
Course #	Course Title	Cr	Grade	Grd Ltr.	Course #	Course Title	Cr	Grade	Grd Ltr.
UPP (1) 10-11 (UPP Year)					Semester (2) 11-12 (Year 2)				
BH - Business Administration					BH - Business Administration				
STSK 100	Study Skills	3	88	A	ENGL 202	English Language	3	51	D
TALE 100	Talents Development	3	85	A	FACC 202	Financial Accounting	3	52	D
	Att Cr	Pass Cr	Points	AVG	HRMG 202	Human Resource Management	3	50	D
Semester:	6	6	519	86.50	MAEC 202	Macro-economics	3	52	D
Cumulative:	6	6	519	86.50	MGIS 202	Management Information Systems	3	55	D
Semester (1) 10-11 (Freshman)					Semester (2) 11-12 (Year 2)				
BH - Business Administration					BH - Business Administration				
ARAL 101	Arabic and Islamic Studies	3	82	A	MKTM 202	Marketing Management	3	53	D
ECON 101	Economic	3	83	A	PMGT 202	Principles of Management	3	35	F
ENGL 101	English Language	3	58	D		Att Cr	Pass Cr	Points	AVG
MATH 102	Mathematics	3	84	A	Semester:	21	18	1044	49.71
MORG 101	Management of Organizations	3	61	C	Cumulative:	78	75	5157	66.12
	Att Cr	Pass Cr	Points	AVG	Semester (1) 12-13 (Year 3)				
Semester:	15	15	1104	73.60	BH - Business Administration				
Cumulative:	21	21	1623	77.29	BUEN 301	Business English I	3	60	C
Semester (2) 10-11 (Freshman)					Semester (1) 12-13 (Year 3)				
BH - Business Administration					BH - Business Administration				
COMP 101	Introduction to Computer	3	70	B	BULW 301	Business Law	2	64	C
ENGL 102	English Language	3	64	C	FNMG 301	Financial Management	3	53	D
ENVI 101	Environmental Studies	3	81	A	MISY 301	Management Information Systems II	3	64	C
PHYS 101	Physics	3	52	D	PSIN 301	Principles of Insurance	3	64	C
SUST 101	Sudanese Studies	3	84	A	RUEX 301	Rural Extension	4	80	A
	Att Cr	Pass Cr	Points	AVG	WOST 301	Women Studies	2	74	B
Semester:	15	15	1053	70.20		Att Cr	Pass Cr	Points	AVG
Cumulative:	36	36	2676	74.34	Semester:	20	20	1319	65.95
Semester (1) 11-12 (Freshman)					Semester (2) 12-13 (Year 4)				
BH - Business Administration					BH - Business Administration				
DEST 201	Descriptive Statistics	3	81	A	ASTT 301	Applied Statistics	3	57	D
ENGL 201	English Language	3	66	C	BLAW 302	Business Law	3	72	B
INIT 201	Introduction to Information Technology	3	71	B	ENGL 302	Business English II	3	66	C
MICE 201	Micro-economics	3	70	B	FINM 302	Financial Management	3	65	C
OGBE 201	Organizational Behaviour	3	60	C	FINS 302	Financial Institutions	3	78	B
PACC 201	Principles of Accounting	3	61	C	GAST 302	Gender Studies	3	65	C
PMGT 201	Principles of Management	3	70	B	ORGB 302	Organizational Behaviour	3	71	B
	Att Cr	Pass Cr	Points	AVG		Att Cr	Pass Cr	Points	AVG
Semester:	21	21	1437	68.43	Semester:	21	21	1422	67.71
Cumulative:	57	57	4113	72.16	Cumulative:	119	116	7898	66.38
Semester (2) 11-12 (Year 2)					Semester (1) 13-14 (Year 4)				
BH - Business Administration					BH - Business Administration				
					BUEN 401	Business Environment	3	50	D
					CACC 401	Cost Accounting	3	50	D

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Registrar


08-08-2015
President




Dean of School



شركة مكى لخدمات الشحن والتخليص المحدودة
بسم الله الرحمن الرحيم
MAKKI FREIGHT, FORWARDING & CLEARANCE CO.

التاريخ : 2019/4/5 م

شهادة خبرة

تشهد شركة مكى لخدمات الشحن والتخليص الجمركي المحدودة بان السيدة/ لنا صديق احمد ابوالقاسم ، قد عملت بالشركة في قسم العلاقات العامة في الفترة من 2018 /1/1 وحتى 2019/3/31 وكانت خلال هذه الفترة مواظبه ومستمره و حسنه السير و السلوك في عملها .

وهذه شهادة لمن يهمهم الأمر ..

شركة مكى لخدمات الشحن والتخليص



الجمركي المحدود



بنك أبوظبي الوطني
NATIONAL BANK OF ABU DHABI
شركة مساهمة عامة

Regional Office
المكتب الإقليمي

30th May 2013

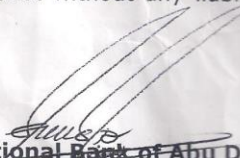
TO WHOM IT MAY CONCERN

This is to certify that **Lana Siddig Ahmed Abu El Gasim** concluded a training period with National Bank of Abu Dhabi - Khartoum Branch from 28/04/2013 till 30/05/2013 in the following departments:-

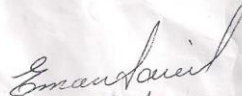
1. Customer Services Department
2. Operations Department.
3. Trade-Finance Department

During this period Lana presented very good performance, ability to work hard, able to communicate and her attendance was on time.

This certificate is issued upon her request without any liability on the bank or any one of its officers.


National Bank of Abu Dhabi
Saif Eldin Abdulrahman Elair
Khartoum- Sudan
A 960




30/5/2013

Khartoum Branch P.O.Box: 2465 - 12147 Khartoum Sudan
Khartoum - Sudan - Fax: +249 183 774892
Tel: +249 183 792 345 - 6 - 7 - 8 - 778517- 787750 Website www.nba.d.ae

فرع الخرطوم - ص. ب 2465 شارع عطية
بنابة النكا الخرطوم - السودان
موقع الشبكة





جمهورية السودان
وزارة الدفاع
رئاسة الأركان المشتركة
إدارة الخدمة الوطنية



بطاقة أداء الخدمة

الاسم	994566393	الاسم	الاسم
الاسم	لنا صديق احمد ابو القاسم	منطقة التجنيد	منطقة التجنيد
الاسم	الخرطوم	تاريخ التجنيد	تاريخ التجنيد
الاسم	02/03/2016	رقسم السيطرة	رقسم السيطرة
الاسم	07183689	تاريخ انتهاء الخدمة	تاريخ انتهاء الخدمة
الاسم	02/03/2017		



التوقيع

مدير إدارة الخدمة الوطنية