



MOHAMED SULIMAN

PROFESSIONAL PROFILE

I am an Engineer with over 5 years of experience in fleet managing and procurement in different companies and organizations. A creative, sharp-minded person with leadership and directional skills. Strong time management skills and work ethic. Revenue and results driven.

WORK EXPERIENCE

Workshop Supervisor(mobile)

WORLD FOOD PROGRAMME

Aug 2021 - now

First, manage the WFP fleet of light vehicles, trucks, forklifts, and generators and perform the necessary maintenance operations on time and depending on the maintenance instructions issued in the factory maintenance manual, Secondly, work very closely with the supply chain management to conduct the supply operations of the workshop department starting from the work of orders in the required quantities and specifications until the receipt of the goods and placing them in central warehouses. Third, ensure that all equipment for the offices of the workshops department is provided and maintained on time and that new staff is trained to deal with it. fourth. Staff Management of Workshops department consisting of more than 30 staff members from different occupational grades and disciplines and providing quality training to all new staff in the workshops department, strictly adhere to all United Nations policies and rules and finally not least send the department periodic reports on the performance of the workshop section and staff efficiency

Production Lines Supervisor

Afrah Tobacco and Cigarette Factory

April 2020 - June 2021

First, management of supply chains for the group starting from the work of annual and sim-annual orders based on pre-established plans with the senior management to ensure the flow of production and the non-exhaustion of existing inventory before the arrival of the new inventory, supervision of purchases, Making contracts and choosing quantities and specifications for each item depending on orders submitted by different departments. Ensure that all the necessary documents are available for the procurement process and ensure that the data is updated in the group's data system. Thirdly manage the group fleet of light vehicles, trucks, forklifts, and other equipment and ensure that the required maintenance is performed on time depending on the factory maintenance manual,

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khartoum, sudan

SKILLS

- Team Work
- Time Management
- Leadership
- Verbal & Written
- Communication
- Transportation Knowledge
- Diversity & Inclusivity
- Safety
- Financials
- Vendors

LANGUAGE

- English
- Arabic

Besides ensuring that vehicles are licensed and have insurance documents and provided with fuel and monitor the behavior of drivers and fuel consumption in vehicles via GPS, Third, manage the buildings of the group and ensure that all equipment is provided in all offices and perform the necessary maintenance and train the staff in the methods of use. Fourth, responsible for managing more than 250 employees from different grades and disciplines and providing appropriate training to each employee according to the specialty to ensure access to the best possible performance. fifth responsible for the implementation of all security measures to secure the different facilities of the group and the extraction of security permits for trucks transporting products, especially for the transport of goods to other states outside Khartoum State

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Shift Engineer (technical office)

White Nile Sugar Company

Dec 2018 -April 2020

At the White Nile Sugar Company in charge of the technical office of the Fleet management where my tasks were, Firstly, supply chain management in the fleet section to provide all the department's needs from the local market and manage negotiations with vendors and suppliers to get the best prices, as well as manage permanent contracts and follow up on the flow of goods from permanent suppliers in the required quantities and specifications, keep all necessary documents and update the company's data system periodically, as well as supervise warehouses and stores of fleet section and ensure storage in conditions appropriate for each item. Secondly, manage a fleet of light vehicles distributed in the fleet management departments and ensure that the necessary maintenance is performed whether it is inside or outside the fleet section workshops and monitor the fuel consumption, behavior of drivers in relation to speed and driving style and this is via the GPS. Third, ensure that all the necessary equipment is provided in all the offices of the Fleet management and perform the necessary maintenance on time and train the staff in them to ensure that the proper storage conditions are available if not used. Fourth, I was responsible for managing more than 40 employees. (Drivers, workers) Starting from their appointment and providing appropriate training for them and distributing them to the different fleet sections, fifth security management where the responsibilities were to provide security guards for all machinery, equipment, and vehicles of the fleet operating inside the sugar cane fields in coordination with the security department within the company and to report a security incident to the security department inside the field

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Operations and maintenance manager

Unit Of Cleaning & Beautification

May 2017 - Oct 2018

As Manager of Maintenance and Operation (Logistics Manager) My tasks were, first, to manage supply chains for all unit needs starting with budgetary estimation, market study, negotiation with potential suppliers, processing crisis documents, periodically updating the database, contract management, supervision of unit warehouses and stores, periodic inspection of stores and assurance of storage conditions for each item. Secondly, the management of a fleet of light vehicles, trucks, construction machinery, and mechanical equipment and ensure optimal maintenance depending on the maintenance manual for each brand. Distribution to different workplaces within Khartoum State and secure distribution of fuel rations, consumption control, and extraction of the required license, insurance, and permits for each vehicle or machine. Third, manage the Unit's offices and provide different equipment and machines for each office to ensure the functioning and training of staff in their use and perform the necessary maintenance on time. Fourth, responsible for

managing more than 70 employees in various grades and disciplines starting from their appointment and training in their different departments and monitoring their performance through reports from supervisors of each department. Fifth, in Security management I'm responsible for providing security guards for all machinery and equipment located at different workplaces through coordination with the Police Department within Khartoum State.

EDUCATION

University of KORDOFAN 2011 - 2016

B.Sc (hons) in mechanical engineering

Mashreq university 2019 - 2021

Master of Mechatronics Engineering