




MOHAMMED ELMUSTAFA HAMADNALLAH

Business Administration and Finance

I am looking for high position in the lifework and gaining more knowledge and experiences. I would like to work with professionals to improve myself and to discover other ways to professionalism so I can be able to know about different fields

Am looking for functional improve me that meet my ambition and achieve my life goals and put my mark that's am always to be special and different at my job community at an ambition company that tries to improve and develop it employees

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Kafori SQ (4)

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EDUCATION

11/2012 - 12/2016

University of Khartoum , Khartoum , Sudan

B.S.c in Business Administration / Finance (Honours) (Second Class - Division 2) 2012 - December 2016

SKILLS

- ✓ Good communication - written and oral skills
- ✓ Time Management
- ✓ Effective interpersonal skills
- ✓ Accept responsibilities
- ✓ Flexible
- ✓ Ability to handle multi tasks
- ✓ Quick learner , keen to learn and skills
- ✓ Teamwork skills

SOFTWARE SKILLS

Microsoft Word



Microsoft Excel



Microsoft Powerpoint



Microsoft Office



Microsoft Access



PERSONALITY

- ✓ Punctuality
- ✓ Organized
- ✓ Ambition
- ✓ Creativity
- ✓ Honesty

LANGUAGES

Arabic



English



QUALIFICATIONS / CERTEFICATIONS

- Training Course in ICDL (Training Certification) (University of Khartoum)
- Introductory Course (60 hours) in the Computer Sciences (University of Khartoum)
- English Course (English for specific purposes)(90hours) (University of Khartoum)
- Enterprise Development and Investment Promotion Program Certificate.
- Electronic Accounting (Excel , Quick Box , And SMACC)

EXPERIENCE

- **Capital Bank**

month in all departments (August2015)

- **Sudanese Thermal Power Generation**

National Service

8 months in Personnel Affairs department (April 2017-December2017)

4 months in Accounting department (january 2018-April2018)

- **Nile Bank**

month in Investment department