**Ahmad Muneeb**

**Electrical Engineer**

**Riyadh, Saudi Arabia** | **0592935791** | **ahmadmuneeb704@gmail.com**| **Transferable Iqama**

**Professional Summary**

Being an Electrical Engineer I want to secure a challenging position in a reputable organization to expand my learning’s, knowledge and skills practically. Also to secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

**Skills**

* Plant Maintenance &Inspection
* Interpersonal Skills
* Drawing analysis
* Wiring schematics
* Staff Management
* Time management
* Project Management
* Circuit diagnostics
* Technical Reporting
* Testing & Analysis
* Construction
* Clint Relationship Management
* Administration
* Human Resources Management

**Work History**

**Site Engineer**

***MK Engineers & Consultant (Pvt.) Ltd.*** *Ghari Habibullah, KPK.* ***Jan, 2021 – Current***

**Project 1:**

ADB-401A Procurement of Plant - Design, Manufacture, Supply, Installation, Testing & Commissioning of 500kV Double Circuit Quad Bundle Transmission Line from Suki Kinari Hydro Power Station to Interconnection Point of Existing Neelum Jhelum 500kV Double Circuit Quad Bundle Transmission Line (approx. 75km), using ACSR “Bunting” Conductor.

**Project 2:**

ADB-201-2018 Lot III: 220KV SDT Twin bundle rail conductor transmission line from Shikarpur to UCH(Section-II).

**Activities:**

* Tower Staking, Contouring, Erection, Stringing, Testing & Commissioning.
* Access roads for tower foundation work.
* Implement the safety practices to reduce electrical construction hazards.
* Conducted field surveys and studied maps and diagrams to identify and correct power transmission system problems.
* Reviewed drawings and technical diagrams of proposed circuits for viability and compliance.
* Negotiated schedules, work plans and payment structures with subcontractors.
* Checked work quality and compliance with design specifications.
* Coordination with NTDC, NESPAK along with forest department for the clearance of tower with transmission line.
* Quickly learned new skills and applied them to daily tasks, improving efficiency and productivity.
* Improved operations through consistent hard work and dedication.
* Participated in team-building activities to enhance working relationships.
* Identified issues, analyzed information and provided solutions to problems.
* Resolved conflicts and negotiated mutually beneficial agreements between parties.
* Supervised work of contracted employees to keep on task for timely completion.
* Performed maintenance procedures and repairs on existing electrical products and systems.
* Provided on-site engineering and technical services during installation and fielding processes.

**Junior Engineer**

***ENGIE*** *(****UCH Power Plant****) Dera Murad Jamali, Balochistan.* ***1/Jan/2020–31/Dec/2020***

**Activities:**

* Documented daily activities in internal system and submitted timely shift reports.
* Kept plant areas clean and ready for inspections to maintain high audit and compliance scores.
* Balanced power production, operating costs and safety concerns through continuous system regulation.
* Monitored operations to spot and report on issues for quick resolution.
* Observed equipment in operation, system activities and control readouts on continuous basis.
* Prevented personnel injuries during plant maintenance by practicing HSE rules and regulations to minimize the likelihood of hazards.
* Communicated with system operators to regulate factors such as line voltages and frequencies.
* Initiated pump and delivery schedule changes, monitored tank inventories, meter counts, line pressures and temperatures for maximum equipment capacity.
* Inspected all plant activities on screens and computers to identify and troubleshoot any issues.
* Provided variance reports to field staff to assist with task prioritization.
* Determined issues related to machine and conducted timely repair work to keep equipment up and running.
* Pandemic stops learning after some time of joining the plant.
* Extended life of equipment and maintained consistent performance with regular cleaning, lubrication and basic maintenance.

**Key Achievements At Plant:**

* Offline water washing of GT.
* Air filters replacement.
* Hydrogen generator repair.
* Cooling tower inspection.
* BOP Inspection.
* HRSG inspection and repair panels.
* Combustion Inspection (CI) Of UCH -II 2020 MS9001E.

**Administrative Officer**

***Supreme Asia*** *Gujranwala, Punjab.* ***Feb, 2019 – Dec, 2019***

**Activities:**

* Maintained protocol throughout routine work days and special events.
* Consulted with company management to assess requirements and develop operational enhancements to streamline processes and increase team performance.
* Resoled employee’s problems through day-to-day work.
* Managed files and records for clients and adhered to safety procedures to prevent breaches and data misuse.
* Collected data, input records and protected electronic files.
* Created and updated physical records and digital files to maintain current, accurate and compliant documentation.
* Produced highly accurate internal and external letters and memoranda.
* Scheduled appointments and meetings, organized materials and prepared rooms.
* Maintained excellent attendance record, consistently arriving to work on time.
* Resolved problems, improved operations and provided exceptional service.
* Used Microsoft Word and other software tools to create documents and other communications.
* Created plans and communicated deadlines to ensure projects were completed on time.
* Successfully maintain clean, valid driver's license and access to reliable transportation.
* Prepared weekly employee work schedules for team members.
* Consulted with manager on departmental policies and projects.
* Created PowerPoint presentations for business development purposes.

**Internship**

***GEPCO*** *Gujranwala, Punjab.* ***Oct,2015 – April,2016***

**Activities:**

* Conducted field surveys to Know power system.
* Created electrical schematics using AutoCAD Electrical Toolset.
* Calibrated and repaired existing systems to maintain functionality.
* Identified specific cables, connectors, fuses, circuit breakers and other electrical devices.
* Prepared budgets by estimating materials, labor and construction costs.
* Knowledge of construction and pre-commissioning of electrical rooms, substations projects.
* Evaluated installed electrical equipment and systems to isolate faults and implement corrective actions.
* Proposed electrical product and system modifications to improve quality and efficiency.
* Provided on-site engineering and technical services during installation.
* Observed operations of electrical devices for compliance with safety protocols.
* Performed maintenance procedures and repairs on existing electrical products and systems.
* Inspected completed installations to observe operations and verify conformance to design and equipment specifications.
* Reviewed drawings and technical diagrams of proposed circuits for viability and compliance.
* Performed in-depth electrical acceptance testing of completed hardware.

**Education**

*Bachelor Of Science:* ***Electrical Engineering***

Gift University

*Bachelor Of Law:* ***LLB***

Punjab University

***Bachelor Of Arts***

Punjab University

*Diploma In Computer Language*

Scholar Education & Technical Council

**Membership**

Pakistan Engineering Council (PEC)

**Additional Information**

**Personal Strengths:**

* Dedication
* Communication
* Confidence
* Honesty

**Hobbies:**

* Cardio Exercises
* Reading
* Physical Games
* Travelling
* Cooking